## **Communications Coordinator Report - AGM 2021**

This is my second year as Communications Coordinator.

## **Progress in 2020/2021:**

## 1. OACM website

Updated as required, including:

- Updates concerning weekend postponements
- Dates for Virtual Ultreyas, CACS Triennial, OACM AGM 2021
- Updates to Secretariat positions
- Book review information from Rainbow issues was added to the Resources page. A link to Tabea's music video was also added on the Resources page.

The Resources Section could use some contributions from the community.

If you notice anything on the website that doesn't look right or needs updating please don't hesitate to email me at communications@oacm.ca

- 2. Database maintenance as required, including:
  - Updating email addresses for re-direction of OACM Secretariat email addresses.
  - Adding new registrations for emailing of the Rainbow and Direct Communication.

If your email address changes, please let me know at communications@oacm.ca

- 3. The Rainbow Newsletter, issues:
  - Advent 2020
  - Easter 2021
  - Summer 2021
  - Autumn 2021

This is your Newsletter and articles are most welcome from the Community.

- 4. Direct Communication
  - Notification of virtual Ultreyas (January, March, May, July 2021), CACS Triennial, OACM AGM 2021.
  - Lenten Communication email.

This method of notification is used for important and timely announcements.

- 5. Maintenance of Facebook presence; OACM page and OACM Group
  - Posted events for the virtual Ultrevas, OACM AGM 2021
  - Posted notifications when Rainbow issues are released.
- 6. Diocesan

- Posted a notice of CACS Triennial in Crosstalk and OACM AGM 2021 in the Diocesan Web calendar
- 7. Undertaking to review and update the OACM Handbook.

In His Name Ultreya! Sandra Clark